

# The National Association of Registered Petsitters

## **CERTIFICATE OF REGISTRATION**

**THIS IS TO CERTIFY THAT**

***Belinda E Truepenny***

**IS A**

**REGISTERED NATIONAL PETSITTER**

**FOR THE PERIOD ENDING**

**01 JUNE 2014**

**NATIONAL PETSITTERS, P O BOX 1433, OXFORD, OX4 9AU  
0845 230 8544 WWW.DOGSIT.COM**

**See below code of Practice and Terms and Conditions for Registered Petsitters**

**Membership number 1952**



**Code of Practice** Members shall practice with integrity, responsibility and trustworthiness and shall recognise their responsibility to clients, client's pets, client's property, and society in general. The welfare of client's pets shall be paramount and shall not be made subordinate to commercial consideration. Members shall maintain professional relationships with their clients and shall not exploit such relationships for improper personal, professional or financial gain, nor seek inappropriately to impose their own values on clients. Members shall not disclose any personal or private information about their clients. Members shall not seek to attract business unfairly or unprofessionally or conduct their practice in any way that would discredit the reputation of The National Association of Registered Petsitters (NARP). Members are required to accept and abide by this code, and to abide by and observe any other rules, regulations and pronouncements of NARP. Members are not permitted to speak on behalf of NARP in their endorsement or commercialisation of any product, service or in the event of interview or provision of information to any member of the press or other media. Members must not make misleading claims or statements in advertising or otherwise. Members must abide by the Terms and Conditions for boarding and caring for all pets and property where applicable. (See below).

**Terms and Conditions for Registered Petsitters** Members must genuinely love animals and have experience of owning/caring for them. Members who offer to board dogs should not board dogs from more than one owner at a time. Members engaged in dog boarding, house/petsitting should not leave dogs/pets or property unattended except for very short periods, as agreed with owners, or in emergency (day visits are not acceptable if dogs are then to be left unattended at night). Members who offer boarding should: provide clean, dry, warm, draught-free bedding space; an area for pets to relieve themselves; food and exercise to owners requirements and maintain pets normal routine. Members should arrange to meet owners well in advance and ensure Petsitters Terms and Conditions and Forms of Authority are understood and signed by owners. (All forms are supplied as part of Registration package). Dog Walkers should not walk more than 4 dogs at any one time. They must ensure proper control at all times and dispose of excrement safely. Members are required to obtain a valid police check certificate if they hold keys to, or have access to clients' property for the purpose of pet/house sitting, dog walking or other services. Members must keep proper records of all work undertaken. Members must show evidence of having knowledge of basic animal training, first aid, and general care for the pets for which they are responsible. In the case of exotic pets they should seek specific guidance from the owner about the care of such pets and ensure that the owner is satisfied as to their competence. Members must abide by all current Health and Safety legislation. Members must abide by all National and Local Laws and Byelaws. Members are responsible for their own businesses. They are under no obligation to care for dogs/pets/property if they choose not to. NARP/National Petsitters Ltd are independent and cannot be held liable to or responsible for any party or their pets or property. Registration is renewable on payment of the annual membership fee. NARP reserves the right to visit any member and if necessary to inspect their premises to ensure that the Code of Practice and these Terms and Conditions are being adhered to. Registration may be cancelled for any breaches of the Code of Practice or these Terms and Conditions. In the event of cancellation, for any reason, the person concerned will have no rights to operate as a Registered Petsitter and to immediately return their Registration Certificate and all unused stationery. Failure to comply will result in prosecution. Membership fees are not refundable. The attention of members is drawn to the terms of the Animal Boarding Establishments Act 1963, the Clean Neighbourhoods & Environment Act 2005 and the Animal Welfare Act 2006. NARP Public Liability Insurance is free to all fully paid up members. Cover is supplied under a single Policy written in the name of National Petsitters Ltd, NARP and its members. Members are covered for Products/Public Liability Insurance for loss and/or damage to third party property and/or bodily injury to third party persons arising out of the insured's activities as a Petsitter. Cover as a result of negligence to the limit of £5,000,000 any one accident (£250 excess applies) and a maximum of £5,000.00 per animal in the care of a Petsitter in respect of injury, death or treatment risks (£100 excess applies). In the event of any claim members must not invite or admit liability. All claims must be made in writing and forwarded directly to NARP immediately and unanswered, with copies of all correspondence, including solicitors' letters. Any attempt to negotiate or respond to the incident without prior reference to us or to our insurers might prejudice your cover. Immediate notice must be made in writing of any event which may lead to a claim. Members who are involved in any claim should record in writing all details appertaining to the claim, or possible claim, so that in the event of an inquiry they are able to provide a detailed record of events, including times, dates, copies of any correspondence and details of any telephone calls etc.